**COVID-19 Quarantine**

**Template letter for exempted individuals**

*Company Name*

*Address*

*City, Postcode*

*Phone Number*

*Date*

*Recipient Name*

*Address*

*City, Postcode*

Dear [*exempt individual name*],

Please provide this letter as evidence that you are exempt from reg. 4 of the Health Protection (Coronavirus, International Travel) Regulations requiring a self-isolation period of 14 days.

The purpose of travel to the United Kingdom is [*please provide details of purpose of travel as relevant to exemption, such as details of the essential work to be conducted and the date & locations this will be conducted at].* This purpose of travel is exempt from reg. 4 as specified in [*legal reference to the exemption from the Regulations - see below\**].

As your travel is exempt from the mandatory self-isolation period, you may proceed to conduct the activities for which you are exempt once you have entered the United Kingdom. However, you must follow the relevant guidance from Public Health England at all times, including the Safer Working Guidance applicable to any place of work you attend, and the Safer Travel Guidance for any essential journeys.

The safer working guidance can be found here:<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19>

The safer travel guidance can be found here:<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

Enquiries regarding the provision of this exemption can be directed to [*named company contact for exemptions*] at [*provide contact details for named individual*].

Yours sincerely,

*Named company contact*

**\*Legal reference for data centres:**

35. (1) A person who has travelled to the United Kingdom for the purposes of their work in essential infrastructure industries including—

(a) a person involved in essential maintenance and repair of data infrastructure required to reduce and resolve outages, or in the provision of goods and services to support these activities,

**See:**

<https://www.gov.uk/government/publications/coronavirus-covid-19-travellers-exempt-from-uk-border-rules/coronavirus-covid-19-travellers-exempt-from-uk-border-rules#people-involved-in-essential-maintenance-and-repair-of-data-infrastructure-required-to-reduce-and-resolve-outages-or-in-the-provision-of-goods-and-services-to-support-these-activities>