

Visitor Notice

Important Information

To help contain the spread of Coronavirus (COVID-19), we have put the following measures in place and ask all visitors to our office to comply with the following procedures to help maintain a safe and healthy working environment for all.

- Please note that our opening times have changed until further notice. You will now be able to access our office between the hours of 09.00 and 17.00 only. No access will be allowed outside of these times.
- If you have any symptoms of Coronavirus, please advise our front desk team and leave the premises immediately.
- You must wear a face mask when moving around in all areas of the building. You may only remove your face mask whilst you are seated.
- Sanitisers, tissues and antibacterial wipes are provided in all areas for you to use.
- The toilet facilities for visitors can be found next to meeting room 1. Please can all ladies use the disabled toilet in this area. The toilets by meeting room 6 are currently for staff use only.
- The furniture has been placed specifically to allow some distancing. Please do not move any of the furniture.
- All passes issued by the main front desk must be returned to the reception of techUK before you leave the building.
- Please read the safety notices displayed in the reception and member area which we ask you to observe and comply with.
- Please read the guide that is relevant to your visit with us today which is displayed alongside this notice.